

Tender No.: CCTV/01/2025



Date: 01 /01/2025

Bihar Public Service Commission

15, Nehru Path (Bailey Road), Patna – 800 001 (BIHAR)

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**E-Tender response invited from Experienced Agencies for
provide CCTV Surveillance services during multiple
examination being conducted by
BPSC throughout the State**

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DISCLAIMER

The information contained in this Request for Proposal document ("RFP") or subsequently provided to BIDDERS, whether verbally or in documentary or any other form by or on behalf of the BPSC or any of its employees or advisers, is provided to BIDDERS on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by BPSC to the prospective BIDDERS or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Bids pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by BPSC in relation to the services. Such assumptions, assessments and statements do not support to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for BPSC, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the BIDDERS is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. BPSC accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

BPSC, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

BPSC also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this RFP.

BPSC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the BPSC is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the desired services and BPSC reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

Time and Quality is of essence. BPSC will not go ahead with the bid process in case of single bidder.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by BPSC or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will be borne by the Bidder and BPSC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Bidder in preparation or in submission of the Proposal, regardless of the conduct or outcome of the selection process.

No contractual obligation whatsoever shall arise from the tender process unless and until a formal contract is signed and executed by duly authorized officers of the (BPSC) with the vendors/bidders.

DETAILED SCOPE OF WORK

1(A) SOW – CCTV SURVEILLANCE SERVICE (Category-A)

BPSC, is keen to implement recording and Live CCTV surveillance system to monitor various activities of the candidates and other persons deployed to conduct examinations at the sub-centres spread all over the State in real time. Examination date and list of examination centres will be provided to the successful Bidder by the BPSC, at least 1 week before the date of commencement of examination.

- i. Installation of CCTV Color cameras should be made at least one day in advance from the scheduled date of examination and/or in such a way that the CCTV are required to be functional for three hour before the scheduled time of commencement of the examination and 1 hour after the completion of the examination. The examination is completed only after the sealing of confidential documents.
- ii. To organize and provide required manpower to install the CCTV devices at the Centers.
- iii. To control the redundancy, bidder has to maintain the entire database and application server at two different seismic zones within India, making one site as DC (Data centre-Cloud based) and other site as DR (Disaster recovery- Cloud based).
- iv. CCTV feed data should travel through secured VPN Tunnel and one copy should be maintained at Cloud based storage.
- v. In case of Live CCTV surveillance, Cameras should be connected to Internet and Control and Command room need to be setup at BPSC Headquarter. Bidder has to ensure that all live camera feed is made available at HQ control room at all times during the entire duration of examination.
- vi. For multiple streaming/viewing of live CCTV Feed in HQ control room, the LED screens set up by the bidder should be able to identify the city, exam centre and exam room.
- vii. Bidder has to make available adequate amount of 10x12 feet video wall at HQ Control room with adequate manpower and laptops.
- viii. During the period of examination, CCTV facility shall not be interrupted due to any technical fault such as defective CCTV, DVR, UPS/Power issue or Internet to name a few, etc., and the Bidder shall take due care of functioning of CCTVs with adequate backup of CCTVs/ UPSs/ DVRs/ Manpower during the conduct of examination and as per the time period mentioned in the Work Order of respective assignments.
- ix. The Bidder is required to submit complete recording of the entire examination duration within 10 days of successful completion of the examination in HDDs at their own cost.
- x. Bidder will have to keep the live recorded CCTV video on their server for at least 3 (three) years post exam on highly secure server and should provide the data/recording to BPSC as and when required.
- xi. The Bidder, after three (03) years will write to Commission/ Secretary and seek permission to delete the CCTV video from their secured server mentioning the advertisement details and date of exam.
- xii. Power arrangement would come under the scope the BPSC. In addition to this, Bidder has to arrange 30 minutes backup at each exam centre for their CCTV infrastructure.
- xiii. The hardware required for the job shall be procured and maintained by the Bidder and Training/ sensitization of staff deployed at the examination Centres shall be imparted by the Bidder.
- xiv. The liability of the BPSC will only be limited up to payment of the rental/Lease value of the cameras/ hardware provided and which includes connected service of the job.

- xv. Computer/ Laptop and manpower will be provided by Bidder in HQ Control Room.
- xvi. Internet and other arrangements on every Exam center would be in the scope of Bidder.
- xvii. Bidder should have adequate number of Color CCTV cameras available (as backup) in case of emergency.
- xviii. Installation and commissioning of CCTV at every Examination center at the time of examination or the venue of interviews or physical Test conducted by BPSC, as per requirement on turnkey basis for close observation of activities of the candidates.
- xix. Bidder has to install CCTV camera as directed by BPSC.
- xx. Bidder should ensure that no blank spot/ shadow area should be there in the classrooms having CCTVs.
- xxi. CCTV Camera should comply with the requirements mentioned in Annexure-II and should provide the MAF from respective OEM on its Letter Head.
- xxii. Artificial Intelligence Based CCTV Video Analytics features required during Live CCTV Surveillance:
 - Generation of Alerts if any movement is detected at Entry/Exit Gates during Examination
 - Generation of alerts if the furniture inside the classrooms is not properly arranged
 - Generation of alerts if the cameras are offline or are tempered by Masking or Black Screen
 - Generation of alerts if there is any movement in classrooms 1hour before or after the exam
 - Generation of alerts if Invigilator is not moving even after the specified time/ Inactivity is detected in Invigilator's movement
 - Generation of alerts if there are more than allowed number of people in Question Paper Room during the defined hours
 - Generation of Alerts in case of detection of Crowd/ Fight/ Conflict inside the Classroom
 - Generation of Alerts if a Mobile Phone or any electronic gadgets or any prohibited item is detected inside the Classroom.
- xxiii. The platform should actively monitor CCTV camera feeds through integrated command control centre (ICCC) setup.

1. INSTRUCTIONS TO BIDDERS

2.1 Sale of Tender documents

The bidder has to submit Tender fees of INR 10,000/- (Ten Thousand Only) towards the cost of Tender document along with the Technical Bid, failing which the Tender will be summarily rejected.

2.2 Submission of Tender

Bidders shall submit the bid through online mode only, on or before the closing date. The Commission will not be responsible for any delay in receipt of bids. Technical bid and financial bid should be submitted separately.

2.3 Period of Contract

- 2.3.1 The contract shall be done for a period of two years, from the date of award of work. However, the contract may be renewed for another one year on the basis of performance of work provided that both parties agree on mutual terms and conditions as specified in the contract.

- 2.3.2 In case the performance is not found to be satisfactory or not in conformity with the terms and conditions of the Tender document, the contract shall be terminated even before the scheduled time after following due procedure of law. In case of successful bidder (L1) is terminated/rescinded or he/she desires to close the contract as per the condition of the agreement, the next successive bidder (L2, L3 and so on) shall be given an opportunity to match the rate of L1 for the remaining period of contract. The Commission may terminate the contract before its tenure and float fresh tender, in case, any such need arises.
- 2.3.3 In the event of premature closure of contract for reasons mentioned herein above, the Security Deposit shall be absolutely forfeited along with penalty as decided by the Tendering Authority.

2.4 Earnest Money Deposit (EMD)

- 2.4.1 Earnest money deposit will not carry any interest. Bidders shall submit Earnest Money Deposit (EMD) of INR 3,00,000/- (Three Lacs only) by Online mode through e-Procurement portal.

Receipt of successful submission of EMD has to be uploaded online with the Technical bid. If not complied, bid will not be considered for opening and rejected out-rightly.

2.5 Validity of Bids

The Bidder shall keep the "Financial Bid" valid for acceptance for a minimum period of 180 days after the last date of receipt of the Bids.

2.6 Security Deposit cum Performance Guarantee

Security Deposit for proper and timely fulfilment of the contract has to be furnished by the successful Bidder within 07 working days from the date of Agreement cum receipt of work order and also required to furnish a guarantee on a stamp paper of 1000/- duly attested by a Notary Public to the effect that he shall maintain Secrecy and Confidentiality of the documents.

No exemption will be made.

The Security Deposit cum Performance Guarantee of INR 3 Lac only by furnishing a Bank guarantee.

Security Deposit will be retained by the Commission till satisfactory completion of the work. It should be clearly understood that in the event of the Contract not being executed and completed as per the quality and time schedule laid down, the same is liable to be forfeited. This will be in addition to the penalty, if any, which may be imposed as specified in the delivery schedule.

BPSC authority will return the PBG within 60 days of completion of contract period.

2.7 Delivery Schedule

The bidder whose bid is accepted shall arrange to start the services after receipt of Letter of Acceptance / Work Order in a time bound manner as indicated by The Commission for each job/ project/ examination.

It may be kept in mind that time is the essence of this contract, Bidders may note that award of work will be on a project to project basis – one project being one examination. There may be overlapping of projects in which case the Bidder will have to ensure that there is no shortage of required infrastructure and related accessories or delay in respect of multiple examinations.

2.8 Payment Terms

- i. No advance payment shall be made under any circumstances to the successful bidder.
- ii. Rate quoted by the bidder shall be inclusive of all incidental cost of Bidder including transportation, handling, and installation.
- iii. No extra costs shall be paid by The Commission on any additional account to the successful bidder.
- iv. The payment shall be in Indian Rupees and shall be paid only as per following terms of payment.
 - a. Payment will be made within 100 days of receipt of work completion certificate, along with Invoice complete in all respects.
 - b. Category A: Formula for Invoice derivation would be:
(Number of working cameras x Per camera Per day/shift rate, as the case may be).
- v. The successful bidder has to sign a detailed agreement within 7 days of receipt of Letter of Agreement on non-judicial stamp paper which shall contain all clauses including those related to liquidated damages on account of delays, errors, cost and time over-run etc.
- vi. Performance bank guarantee needs to be submitted by successful bidder before signing of agreement between The Commission and successful bidder.
- vii. In case the bidder fails to execute the Agreement within 15 days from issue of Letter of Agreement, The Commission shall have liberty to withdraw the bid.
- viii. All payments shall be subject to deduction of applicable TDS.
- ix. The rate quoted should be firm.

2.9 Penalty Terms

- i. In case of CCTV Camera(s) not being deployed by bidder at required examination centres, or the CCTVS deployed fail to function, Bidder would be penalized by The Commission authorities as per below:
 - The objective of this process is to conduct the examination in a fair and flawless manner, hence the Commission accepts zero tolerance for any centre/classroom/area being left over, intentionally or unintentionally.
 - 100% amount would be penalized for the non functional/not deployed CCTVS or decided by the Commission/Competent authority.

2.10 Other Terms & Conditions

- i. Consortium and Joint venture bid won't be allowed and, would be liable for rejection out rightly.
- ii. Hypothetical and conditional Tenders will not be entertained and will be rejected summarily.
- iii. The Commission reserves the right to accept or reject all or any of the Tenders without assigning any reason.
- iv. There shall be no commitment of minimum quantity which can be ordered during currency of the contract. Supply orders shall be placed on the Bidder against the Contract for such quantities as may be decided by the Commission.
- v. All disputes concerning in any way with this tender are subject to Patna High Court's Jurisdiction only.
- vi. **Bidder has to bid for all the required services as per the Scope of work of this tender. Partial bid will be out rightly rejected.**

2.11 Amendment to the Bid Document

- i. At any time prior to the last time and date for submission of bids, the Commission, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document by an amendment.
- ii. The amendment will be notified by The Commission and will be binding on all bidders.
- iii. In order to provide prospective Bidder reasonable time in which to take the amendment into account in preparing their bids, the Commission may, at its discretion, extend the last date for the submission of Bids.
- iv. The Corrigendum (if any) & clarifications to the queries from all bidders will be uploaded on the Commission website/ eproc2 portal.

2.12 Language of Bids

The Bids prepared by the Bidder and all correspondence and documents relating to the bids exchanged by the Bidder and the Commission, shall be written in the English language, provided that any printed literature furnished by the Bidder may be written in another language so long as the same is accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall prevail.

2.13 Bidder Authorized Signatory

- i. The individual signing the Bid or other documents in connection with the Bid must certify whether he/she signs as:
 - Constituted Attorney of the company, or
 - Duly Authorized Representative/Signatory of the company, in which case he/she shall submit a certificate of authority as Power of Attorney or Board Resolution on behalf of the company.
- ii. The Bidder shall sign its Bids with the exact name of the Company to whom the contract is to be issued. Each bid shall be signed by a duly authorized signatory executed under seal.
- iii. The Bidder shall clearly indicate their legal constitution and the person signing the Bids shall state his capacity and also source of his ability to bind the Bidder.

- iv. The power of attorney or Board resolution of the firm as proof of the ability of the signatory to bind the Bidder shall be annexed to the bid. The Commission may out rightly reject any bid not supported by adequate proof of the signatory's authority.

2.14 Clarification

When deemed necessary, the Commission may seek clarifications on any aspect from the Bidder. However, that would not entitle the Bidder to change or cause any change in the substance of the Bid submitted or value quoted.

2.15 Arbitration

In the event of any dispute or differences, the matter will be referred to the Secretary, BPSC or to the Commission.

2.16 Late Bids

Bids received by The Commission after the specified time on Bid Due Date (BDD) shall not be eligible for consideration and shall be summarily rejected.

2.17 Selection Process

- i. BPSC has adopted a two-stage selection process (collectively the "Selection Process") in evaluating the bids comprising prequalification (technical) and financial bids. In the first stage, a prequalification evaluation will be carried out as specified in this RFP. Only prequalified bids will be eligible for financial evaluation. Based on the technical evaluation, a list of short-listed BIDDERS shall be prepared.
- ii. In the second stage, a financial evaluation will be carried out as specified in this RFP. The Financial Proposal of the eligible and technically qualified bids will only be opened for consideration under LCBS evaluation.
- iii. Bids will finally be ranked according to LCBS scheme.
- iv. L1 bidder will be declared as successful contractor/service provider.
- v. BPSC may choose one or more agencies (if agreed) for the above services for examination being conducting in different district of state at the rate of L1.
- vi. BIDDERS shall be deemed to have understood and agreed that no explanation or justification for any aspect of the Selection Process will be given and that BPSC decisions are final and binding without any right of appeal whatsoever.

2.18 Notification of Award

The Commission will notify the successful Bidder in writing or email, that its proposal has been accepted (Letter of Intent).

2.19 Contract Signing

- i. Generally, after selection, a Letter of Award (the "LOA") shall be issued, in duplicate, by the Commission to the Selected Bidder and the Selected Bidder shall, within 2 (two) working days of the

receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA duly signed by the Selected Bidder is not received by the stipulated date, the Commission may, unless it consents to extension of time for submission thereof, cancel the LOA and the next highest ranking Bidder may be considered.

- ii. Bidder has to sign the Contract agreement as per (Annexure VI) of this RFP within a period of 15 days from the date of LOA.

2.20 Confidentiality

Information relating to the examination, clarification, evaluation, and recommendation for the selection of BIDDERS shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional adviser advising The Commission in relation to matters arising out of, or concerning the Selection Process. The Commission shall treat all information, submitted as part of the Proposal, in confidence and shall require all those who have access to such material to treat the same in confidence. The Commission may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or to enforce or assert any right or privilege of the statutory entity and/or The Commission or as may be required by law or in connection with any legal process.

2.21 Proprietary Data

- i. Subject to the provisions, all documents and other information provided by THE COMMISSION or submitted by the Bidder to THE COMMISSION shall remain or become the property of THE COMMISSION. BIDDERS and the Consultant, as the case may be, are to treat all information as strictly confidential. THE COMMISSION will not return any Proposal or any information related thereto. All information collected, analyzed, designed, developed, processed or in whatever manner provided by the Bidder to THE COMMISSION in relation to this project shall be the property of THE COMMISSION.
- ii. All Knowledge/Data which come to their notice as part of engagement shall not be used outside without permission of THE COMMISSION.
- iii. The Correspondence both Physical and Electronic shall be in the name of THE COMMISSION.
- iv. Dedicated official Mail ID mentioned in tender shall alone be used for all correspondence associated with the engagement.
- vii. The Bidder shall not promote their Company in these correspondences and shall not disclose their identity in any manner.

2. QUALIFICATION CRITERIA (Documentary evidence to be submitted)

Following will be the minimum qualification/eligibility criteria. Each eligible bidder should possess all the following qualification criteria. **All the documents submitted with Technical bid should contain the name & designation of authorized signatory with company seal.** Responses not meeting the minimum qualification criteria will be rejected and will not be evaluated.

S. No.	Pre-qualification Criteria	Supporting Compliance document
1.	The bidder shall be a Public Sector Undertaking, Private Limited or Limited Company registered under the Indian Companies Act 1956 or 2013 of GOI and should be into existence in India for last 5 years as on day of bidding. Consortium / Joint venture bid not allowed. Proprietorship / Partnership firms are not allowed to participate	Copy of relevant Certificates along with <ul style="list-style-type: none"> • Certificate of Incorporation • GST Registration certificate • PAN card
2.	The Bidder should have an average annual turnover of INR 25 Crores from examination/ election based projects, etc during the last three financial years i.e. 2021-22, 2022-23, 2023-24.	Audited balance sheets and Profit and loss statements certified by Chartered Accountant (CA) of the bidder's organization having UDIN no.
3.	Bidder should have Positive Net Worth as of FY 2023-24.	Certificate by Chartered Accountant (CA) having UDIN no.
4.	Bidder must have a valid certification of ISO 9001 & ISO 20000 and CMMI level 3 or above as on day of bidding	Copy of valid certificates must be enclosed
5.	Bidder should have working experience of At least 2 work order for providing services in multiple cities in a single exam assignment/ election related work/ for the provision of CCTV Surveillance of candidates in Examination based projects or Election based projects/or handling 10,000 CCTV cameras in one go for any other project, for any Central Govt. /State Govt. / Semi-Govt. / PSU or Govt. University/ Educational Institutions/ Organization/Board/Council /Commission or by any other Government undertaking organization during the last 5 years as on day of bidding.	Copies of Govt. Work Orders/Performance Certificate need to be enclosed for the provision of CCTV Surveillance of candidates in Examination based projects/ Election based projects/ or handling more than 10,000 (ten thousands) cameras in one go/ shift
6.	The bidding organization should not have been debarred/ blacklisted by any Central Govt. /State Govt. / Semi-Govt. / PSU or Govt. University/ Educational Institutions/ Organization/Board/Council/Commission or by any other Government undertaking organization either indefinitely or for a particular period of time during the last 3 years as on day of bidding In case any documents contradicting the above clause are found by the Commission, the Commission reserves the right to immediately reject the Bid.	Undertaking to be submitted on Notary affidavit of INR 1000
7.	Bidder has to bid for all the required services as part of Scope of work of this tender. Conditional / Partial bid will be rejected out rightly.	Undertaking to be submitted on Notary affidavit of INR 1000 and shall remain valid for next 2 years
8.	Technical Compliance along with required documents/Certificates as per Annexure-II.	Supporting Documentary Evidence

Note:- The bidder will have to fulfill the aforementioned conditions non-compliance of any of the above conditions will result in declaring the bid non responsive and will summarily be rejected on technical ground.

3. PROFORMA FOR FINANCIAL BID

To
The Secretary
Bihar Public Service Commission

Respected Sir,

FINANCIAL BID

CATEGORY	SERVICE DESCRIPTION	Rate	UOM
A	Live Webcasting and recording of Examination Centres and Central Control Room Management with supply of recording as per scope of work		Camera Per Shift

NOTE:

- Price should be quoted as inclusive of GST only. GST will be applicable as per Govt. of India norms.
- In case of two shift exam on same day, rate of second shift = rate will be 60% of Rate quoted above (Rate per shift)
- In case of three shift exam on same day, rate of third shift = rate will be 40% of Rate quoted above (Rate per shift)
- In case of exam being conducted on subsequent days which are continuous= rate of second day will be 60% of first day, rate of third day will be 40% of first day
- In case in case of exam being conducted on subsequent days which are non-continuous (max gap of two days)= rate of second day will be 60% of first day, rate of third day will be 40% of first day
- This can be easily understood with the table mentioned below:

Day	1 st Day	2 nd Day	3 rd Day	4 th Day	5 th Day
Shift 1	100%	60%	40%	40%	40%
Shift 2	60%	40%	30%	30%	30%
Shift 3	40%	30%	30%	30%	30%

- Bidder with lowest Rate will be awarded work
This Rate Contract would remain valid for the entire duration of project.
- BPSC, at its discretion, may choose to avail any or combination of services in different exams.
- BPSC will be free to give any new work if it wants at any stage of examination process/recommendation/selection process.

Yours faithfully,

Name of the Bidder:

Name & Designation of Authorized Signatory:

Seal & Signature of Authorized Signatory:

Date & Place:

4. PROFORMA FOR TECHNICAL BID

(To be put inside the cover for Technical Bid)

i)	Name and Address of the Bidder		
ii)	Contact Person Name		
	Phone No.		
	Mobile No. Email Id.		
iii)	Month & Year of establishment		
iv)	Type of organization (Private / Public / Govt.)		
v)	Copy of Registration, if applicable		
vi)	Total Annual Financial Turnover (Attach photocopies of Audited Balance Sheet & Profit & Loss Account)	FY 2021-22	
		FY 2022-23	
		FY 2023-24	
vii)	PAN No. / TIN No. / TAN No.		
	GST Registration No.		
	(attach photocopies of Income Tax Return certificate)		
viii)	Quality Certification No / License if any		
	Details of Issuing Authority		
	Validity of Certificate		
ix)	Activities of the organization		
x)	Since when engaged in providing related services		
xi)	Details of EMD		
xii)	Details of Tender Fee		

Date:

Signature:

Name of Bidder:

5. Annexure-I

Letter of undertaking

(ON THE LETTER HEAD OF THE BIDDER)

To
The Secretary
Bihar Public Service Commission

Sir,

This bears reference to _____ dated ___/___/2025. We, hereby, accept all the terms and conditions for submitting bid as mentioned in this Bid document.

We hereby certify that no terms and conditions have been restricted by us in the Financial Bid.

We warrant that the services do not violate or infringe upon any patent, copyright, trade secret or other property right of any other person or other entity. We agree that we shall not prevent The Commission from any claim or demand, action or proceeding, directly or indirectly resulting from or arising out of any breach or alleged breach of any of the terms & conditions of bid document and contract.

The above document is executed on ___/___/2025 at (*place*) _____ and we accept that if anything out of the information provided by us is found wrong, our bid/ work order shall be liable for rejection.

Yours faithfully,

Name of the Bidder:

Authorized Signatory:

Seal of the Organization:

Date:

Place:

6. Annexure-II

Manufacturer Authorization Form
(To be provided by OEM of CCTV Camera)

To
The Secretary
Bihar Public Service Commission

Subject: Issue of the Manufacturer's Authorization Form (MAF)

Reference: Tender Ref. No. _____ dated _____

Sir,

We {name and address of the OEM} who are established and reputed original equipment manufacturers (OEMs) of CCTV Camera do hereby authorize {M/s _____} who is our authorized {Distributor/ Channel Partner/ Retailer/ Others <please specify>} to bid, negotiate and conclude the contract with you against the aforementioned Tender reference for the CCTV Cameras manufactured by us.

We hereby confirm that we comply with the required criteria mentioned below for manufacturer of CCTV Cameras and are providing the supporting documentary evidence.

1. OEM of CCTV should be ISO 9001, ISO 14001, ISO 27001, ISO 45001 Certified
2. Full time ONVIF member
3. UL and GDPR compliant (Certificate to be attached)
4. Registered in India since last 10 years as on day of bidding with manufacturing in India since last 5 years.

Yours faithfully,

For and on behalf of M/s (Name of the manufacturer)

(Authorized Signatory)

Name & Designation: _____

Contact No.: _____

Address: _____

Seal: _____

7. Annexure -III

SELF-DECLARATION – NON BLACKLISTING

(ON THE LETTER HEAD OF THE BIDDER)

To
The Secretary
Bihar Public Service Commission

Sir,

In response to the Bid _____ dated _____ 2025, I/we hereby declare that our Company is having unblemished record and we have not been debarred/ blacklisted for corrupt & fraudulent practices by any Central Govt. /State Govt. / Semi-Govt. / PSU or Govt. University/ Educational Institutions/ Organization/Board/Council/Commission or by any other Government undertaking organization either indefinitely or for a particular period of time during the last 3 year as on day of bidding.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our EMD may be forfeited in full and the bid if any, to the extent accepted may be rejected.

Yours faithfully,

Name of the Bidder:

Authorized Signatory:

Seal of the Organization:

Date:

Place:

8. Annexure -IV

FINANCIAL INFORMATION

Financial Analysis: Details to be furnished duly supported by figures in Balance Sheet/ Profit & Loss Account for the last three years and certified by the Chartered Accountant, as submitted by the Bidder to the Income-Tax the Commission (copies to be attached).

S. No.	Details	2021-22	2022-23	2023-24
i)	Gross annual turnover			
ii)	Profit/Loss			
iii)	Net Worth			

- Audited Balance Sheet.

- Profit / Loss statement

Note: Attach additional sheets, if necessary.

(Signature of Bidder)

Name:

Date of sign:

Stamp:

9. Annexure-V

TENDER ACCEPTANCE LETTER

Date: _____

To
The Secretary
Bihar Public Service Commission

Sir / Madam,

Subject: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: _____

I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely _____ as per your advertisement, given in the above mentioned website(s).

I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

The corrigendum(s) issued from time to time by your the Commission/ organization too has also been taken into consideration, while submitting this acceptance letter.

I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.

I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. The Commission/Public sector undertaking.

I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then the Commission/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

10. Annexure-VI

**CONTRACT AGREEMENT FOR PROVIDING SECURITY ANCILLARY SERVICES
DURING MULTIPLE EXAMINATION BEING CONDUCTED BY
BPSK THROUGHOUT THE STATE**

This agreement is made on the between (here after referred to as 'The Commission') and M/s (here in after referred to as the 'Contractor') for providing Security Ancillary services during multiple examination being conducted by BPSK throughout the state.

The terms and conditions of Tender Notice and minutes of pre bid meeting shall also form part of this contract.

Scope of Work, Responsibilities and Terms & Conditions would be as per RFP No. _____.

Signed today on the Day of at

For CONTRACTOR

Designation:

Contractor Address:

Witness:

For THE COMMISSION

Designation:

Address:

BIHAR PUBLIC SERVICE COMMISSION
15, Jawahar Lal Nehru Marg (Bailey Road),
Patna – 800 001 (BIHAR)

Witness: